



# DNRC OWNERSHIP UPDATE, SEVERED WATER RIGHT

§ 85-2-424

Form No. 643 (Revised 01/2024)

File in WR# \_\_\_\_\_

For Department Use Only

### When to use this form:

- Use this form when a water right **has been fully severed from the entire place of use, either because it was exempted from the conveyance of the land or transfer by operation of law, or was severed from an appurtenant property without conveying the property.**
- Form 643, along with the recorded document, provides information to the Department regarding which water right has been severed from which property.
- If the ownership interest of a water right is being *both divided (split) and severed*, complete Form 642, *DNRC Ownership Update, Split and Sever of a Water Right* instead.
- If the ownership interest is *only being divided (split)*, and not severed, complete Form 641, *DNRC Ownership Update, Divided Interest*, instead.

Priority Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

Rec'd By \_\_\_\_\_

Fee Rec'd \$ \_\_\_\_\_ Check # \_\_\_\_\_

Deposit Receipt # \_\_\_\_\_

Payor \_\_\_\_\_

Refund \$ \_\_\_\_\_ Date \_\_\_\_\_

Coder \_\_\_\_\_ RO# \_\_\_\_\_ OUID# \_\_\_\_\_

### Filing Fee:

- The filing fee for Form 643 is \$50.
- Please make checks payable to DNRC.

### Instructions:

- Complete one form for each water right that will be severed (if multiple water rights are being severed, filers will need to submit more than one Form 643, each with its own filing fee). The water right will be severed based on the information provided.
- Please submit **all pages of this completed Form 643 along with all of the following:**
  - **The filing fee,**
  - **A deed, contract for deed, or other recorded document** showing that the water right is no longer appurtenant to the property, and
  - **A map** (more information on pg. 2)
- Filers are encouraged to contact their local DNRC Water Resources Regional Office for assistance or for questions regarding this form (see Regional Office contacts on the last page of this form).

### Important Notes:

- **By severing a water right, it has been severed from the historic place of use and is no longer appurtenant to that property. A severed water right will require a change authorization in order to use the water right in a manner inconsistent with historical practices. Contact your local DNRC Water Resources Regional Office if you have questions concerning the continued use of the water right being severed.**
- The deed or other recorded instrument must show that the water right is no longer appurtenant to the property. See § 85-2-424, MCA.
- If the ownership of the water right is not current, you must also provide full chain of title from the owner of record on file with DNRC to the current owner.



1. **WATER RIGHT BEING EXEMPTED (RESERVED) / SEVERED** \_\_\_\_\_

2. **DNRC WATER RIGHT OWNER OF RECORD** \_\_\_\_\_

CURRENT MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

3. **WATER RIGHT OWNER (IF DIFFERENT)** \_\_\_\_\_

CURRENT MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

4. **WHO SHOULD DNRC CONTACT WITH QUESTIONS?**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

5. **PROVIDE A DEED**

Attach a copy of a deed or other recorded instrument showing that the water right is no longer appurtenant to the property. If ownership of water right is not current, provide chain of title from DNRC record owner to the current owner.

6. **PROVIDE A MAP**

An aerial photo is preferred. You may also use a scaled map, county plat or quad map showing township and range, section corners, and a north arrow. Be sure to indicate the point of diversion and place of use.

7. **PLACE OF USE BEING EXEMPTED (RESERVED) / SEVERED**

\_\_\_\_\_ acres \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 Sec \_\_\_\_\_ TWP \_\_\_\_\_  N  S RGE \_\_\_\_\_  E  W

\_\_\_\_\_ acres \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 Sec \_\_\_\_\_ TWP \_\_\_\_\_  N  S RGE \_\_\_\_\_  E  W

\_\_\_\_\_ acres \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 Sec \_\_\_\_\_ TWP \_\_\_\_\_  N  S RGE \_\_\_\_\_  E  W

Lot/Tract \_\_\_\_\_ Block \_\_\_\_\_ Subdivision Name \_\_\_\_\_

COS \_\_\_\_\_ Gov't Lot \_\_\_\_\_ County \_\_\_\_\_

Geocodes(s) \_\_\_\_\_

8. **PLEASE INITIAL THE FOLLOWING INDICATING THAT YOU HAVE READ AND UNDERSTAND EACH STATEMENT.**

\_\_\_\_\_ Any continued use of this water right must remain consistent with historic practices.

\_\_\_\_\_ If you have plans to change any portion of this water right, you must contact DNRC and receive a Change Authorization prior to changing the water use.

9. **WATER RIGHT OWNER SIGNATURE**

I DECLARE UNDER PENALTY OF PERJURY AND UNDER THE LAWS OF THE STATE OF MONTANA THAT THE FOREGOING IS TRUE AND CORRECT.

Printed Name \_\_\_\_\_

Owner Signature \_\_\_\_\_

Date: \_\_\_\_\_

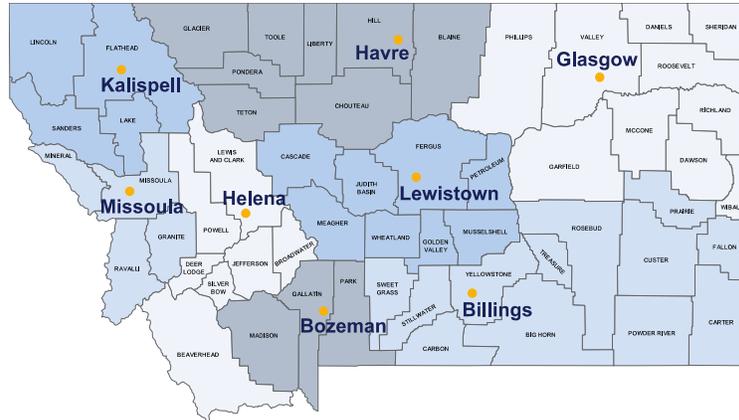
Printed Name \_\_\_\_\_

Owner Signature \_\_\_\_\_

Date: \_\_\_\_\_



# WATER RESOURCES REGIONAL OFFICES



## **BILLINGS**

Airport Industrial Park, 1371 Rimtop Dr  
Billings, MT 59105-9702

PHONE 406-247-4415 FAX 406-247-4416

EMAIL [DNRCBillingsWater@mt.gov](mailto:DNRCBillingsWater@mt.gov)

*Big Horn, Carbon, Carter, Custer, Fallon, Powder River, Prairie, Rosebud, Stillwater, Sweet Grass, Treasure, and Yellowstone Counties*



## **HELENA**

1424 9th Ave., PO Box 201601,  
Helena, MT 59620-1601

PHONE 406-444-6999 FAX 406-444-9317

EMAIL [DNRCHelenaWater@mt.gov](mailto:DNRCHelenaWater@mt.gov)

*Beaverhead, Broadwater, Deer Lodge, Jefferson, Lewis and Clark, Powell, and Silver Bow Counties*



## **BOZEMAN**

2273 Boot Hill Court, Suite 110  
Bozeman, MT 59715-7249

PHONE 406-586-3136 FAX 406-587-9726

EMAIL [DNRCBozemanWater@mt.gov](mailto:DNRCBozemanWater@mt.gov)

*Gallatin, Madison, and Park Counties*



## **KALISPELL**

655 Timberwolf Parkway, Suite 4  
Kalispell, MT 59901-1215

PHONE 406-752-2288

EMAIL [DNRCKalispellWater@mt.gov](mailto:DNRCKalispellWater@mt.gov)

*Flathead, Lake, Lincoln, and Sanders Counties*



## **GLASGOW**

222 6th Street South, PO Box 1269  
Glasgow, MT 59230-1269

PHONE 406-228-2561

EMAIL [DNRCGlasgowWater@mt.gov](mailto:DNRCGlasgowWater@mt.gov)

*Daniels, Dawson, Garfield, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley, and Wibaux Counties*



## **LEWISTOWN**

613 Northeast Main St., Suite E  
Lewistown, MT 59457-2020

PHONE 406-538-7459

EMAIL [DNRCLeWistownWater@mt.gov](mailto:DNRCLeWistownWater@mt.gov)

*Cascade, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Petroleum, and Wheatland Counties*



## **HAVRE**

210 6th Ave., PO Box 1828  
Havre, MT 59501-1828

PHONE 406-265-5516

EMAIL [DNRCHavreWater@mt.gov](mailto:DNRCHavreWater@mt.gov)

*Blaine, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, and Toole Counties*



## **MISSOULA**

2705 Spurgin Rd. Bldg. C, PO Box 5004  
Missoula, MT 59806-5004

PHONE 406-721-4284 FAX 406-542-5899

EMAIL [DNRCMissoulaWater@mt.gov](mailto:DNRCMissoulaWater@mt.gov)

*Granite, Mineral, Missoula, and Ravalli Counties*

MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION  
Water Resources Division – Water Rights Bureau  
<https://dnrc.mt.gov/Water-Resources/Water-Rights/>

